

AMBER TOWNSHIP BOARD MEETING  
Amber Township Hall, Regular Session

JUNE 22, 2020

CALL TO ORDER: 6:25 P.M.

Roll Call: Present-J. Gallie, T. Alway, R. Alway, T. Rohde, ABSENT-C. Anderson

PLEDGE RECITED.

GUESTS-5 (D, Quinn, D. Lehrbass, T. Routhier, C. DeRouin, L. Kreinbrink)

SHERRIFF REPORT-NONE

MASON Co. Comm. REPORT-NONE

APPROVAL OF AGENDA- Motion to approve with right of chair to alter as necessary, Cler T. Rohde added CLERK under Board report; T. Alway / Support-J. Gallie, Ayes-4

APPROVAL OF MINUTES from March 30, 2020: Motion to approve-R. Alway/Support-T. Alway, Ayes-4

CORRESPONDENCE-Read and filed; letter from Tom Routhier on Assessor position, read & filed enclosed  
Devon Hall retirement letter

#### COMMITTEE REPORTS

PLANNING-New Businesses; Absolute Restoration moved to old "Plant Paradise" building, Positive Chimney sharing with Cottage Works, Viper Graphics left township.

FIRE-MCRCFA report. Meeting Thursday, June 25, 2020 at Custer Hall. Still working on a rescue boat for the PM river, pricing about \$35,000.

ZONING- Wolf Den cited for "Wanna Buy Sheds" on their property, zoned C-2.  
T. Alway still looking into Amber Township having its own zoning.

DPW- Lift Station is getting ready to be open within the next week. Driveway was too short/small, waiting to pour more cement.

ROADS- Brining was bad, did not soak in the gravel and smelled. Still some spots of road to be fixed. Conrad road has a lot of pot holes: slagged Johnson road/First street at turnaround.

ELECTIONS- Absentee applications sent out to permanent list, Ballots picked up on June 19, MOVE ballots sent out on June 20<sup>th</sup>. Due to COVID voting will be one-way, enter thru the front, exit out the back. Stand up voting stations, 1 VAT, and 1 table with 2 seats, need to follow 6' social distancing. Close off North driveway, for voters to line up outside. We have masks, gloves, a gallon of hand sanitizer, mist dispenser and safety shields. Election Commission meeting is Monday, July 6, 2020, we will appoint the chairperson & inspectors for the August 4, 2020 election. Following the meeting we will do the public test on the VAT.

HALL/GROUNDS-New Amber Township sign installed & landscaping removed for moving of the light, parking lot seal coated, new handicap parking sign, new flags. SECURITY- will re-key front door and have other two keyed alike, re-keyed office door. Keypad entry to be installed on the kitchen door, so renters and cleaning agent will not need keys.

Custodian and Hall rental agent- agreement is to be evaluated every six months, agent has not been fulfilling her terms of the cleaning agreement. Motion to terminate Lynn Knizacky as the Custodian and

hall rental agent, effective immediately. Upon the return of her keys and all Amber township items she will receive her final paycheck. Moved by T. Alway, Support-D. Alway, Ayes-4  
Hall rental rate increase, tabled until the July meeting, Clerk, T. Rohde will bring contract with new rates.

CEMETERIES- Rickey: need new end markers, some tombstones leaning;  
Towns: sign needs to be stripped and re-painted. All new flags at both.

SUPERVISOR REPORT- quarterly supervisor meeting cancelled due to COVID-19

TREASURER REPORT- Treasurer was absent, Clerk, T. Rohde, read May report and expenses of \$3203.79.  
Motion to accept-D. Alway, Support-T. Alway, Ayes-4

CLERK REPORT- Deputy transition/bank signatures. Board will approve placement of Deputy Clerk, Caroline Goodrich on all of the signature cards at West Shore Bank. According to Michigan Township Law, the Clerk and her Deputy, the Treasurer and her Deputy are the only names allowed on all bank accounts. Motion to approve the addition of Caroline Goodrich to all of the West Shore Bank accounts, as Deputy Clerk. Move-J. Gallie, Support- T. Always, Ayes-4  
Two bills, \$4700 to Brian's Sealcoat and \$33.92 to Safety Decals, were received after checks were submitted to the clerk, Motion to add the two extra bills to the June expenses, Move-T. Alway, Support-J. Gallie, Ayes-4

ASSESSOR REPORT-NONE. Note: Board of Review is at two year appointment and ends 12/31/2020, the Amber Township Board will need to appoint new members for 2021-2022.

OLD BUSINESS-

1. Fiscal year end- Motion to amend the 2019-2020 end of year budget as presented. Move- T. Alway, Support-J. Gallie, Ayes-4

NEW BUSINESS-

1. Devon Hall retirement letter, read and made a Motion to accept his retirement from the Amber Township Assessor position. Moved- T. Alway, Support-J. Gallie, Ayes-4
2. Appointment of New Assessor- The Amber Township Board makes a Motion to appoint Tom Routhier as the New Amber Township Assessor, effective July 1, 2020, and offers a \$22,000 a year salary to be reviewed in six months (at the December 21, 2020 Board meeting), at that time it will be decided to appoint him permanently as the Assessor and increase the annual salary to \$24,000. Move-J. Gallie, Support-T. Alway, Ayes-4
3. 2020 Lift Station agreement-signed at DPW meeting, over \$1 million, split with City of Scottville & Mason County Board

ADJOURN: 7:50 P.M.

Submitted by,



Theresa Rohde, Amber Township Clerk