AMBER TOWNSHIP BOARD

MEETING MINUTES

Amber Township Hall, Regular Session

December 16, 2024 5:00 p.m.

CALL TO ORDER: 5:00 p.m.

PLEDGE RECITED

ROLL CALL- Present: N. VanDusen, T. Alway, J. Miller, T. Rohde. Absent: R. Copenhaver.

ADDITIONS/DELETIONS TO THE AGENDA- Old Business add #3 Child Safety and #4 Sheriff Agreement and move #2 Trimedia proposal from new business to #5. New business added #2 Harlan Drive and #3 January Board meeting.

APPROVAL OF AGENDA- Motion to approve with right of chair to alter as necessary. Move: N. VanDusen /Support: J. Miller, Ayes-4/Nays-0.

APPROVAL OF THE CONSENT AGENDA- Move: N. VanDusen /Support: J. Miller. , Ayes-4/Nays-0.

1. Approval of the November 25, 2024 regular meeting minutes.
2. Acceptance of the Treasurer’s Report
3. Supervisor’s Report-none.

APPROVAL OF THE DECEMBER EXPENDITURES for $16, 771.61.

Move: T. Alway/Support: J. Miller, Ayes-4/Nays-0. Approval of an additional bill received for Alvarado Law for $190; Move: T. Alway/ Support: N. Van Dusen, Ayes-4/Nays-0.

Trustee R. Copenhaver present at 5:05 pm.

PUBLIC COMMENT-None.

CORRESPONDENCE-Received Christmas cards and calendars from Life EMS for each Board member.

REPORTS

ASSESSOR- Completed standard paperwork processing. Completed form 5838 PRE notice of adjustment for two parcels to correct winter bills.Completed field checks on 18 permits. A final field check will be completed on Tuesday, December 31st Tax Day. December Board of Review was held on Tuesday, December 10th at 3 PM. One Poverty Exemption was reviewed and approved. Motion to adopt the federal poverty guidelines for the 2025 calender year for Poverty Exemption applications, as attached from Assessor Johnson; Move: N. VanDusen/R. Copenhaver, Ayes-5/Nays-0.

MASON COUNTY SHERIFF-None.

MASON COUNTY COMMISSIONER- None.

OTHER LOCAL, STATE OR FEDERAL OFFICIAL-None.

DPW-Had a meeting in November.The current Drain Commissioner Dan Rohde turned his letter of resignation for DPW Director, due to his retirement on December 31, 2024. Drain Commissioner elect Larry Protasiewicz was appointed as new DPW Director, effective on January 1, 2025.

TOWNSHIP ATTORNEY-No word from AG.

PLANNING COMMISSION/ZBA- Planning commission meeting is this week. ZBA rejected Mr. Frey’s request for a private road.

RFA- Meets this week and they are working on a ten-year plan. Supervisor T. Alway will look into the status on the Stiles and US-10 fire hydrant.

ROADS- To be discussed at the January meeting.

STREET LIGHTS- All good, no reports.

ELECTIONS- Possibility of a May State/Federal election for AxMITax..

HALL/GROUNDS- Four hall rentals in December, two are scheduled for January.

CEMETERIES-Discussed under old Business.

OLD BUSINESS-

1. Attorney General Investigation-Updated under Attorney.
2. Board of Review vacancy/appointments-Motion to appoint the three Board of Review Members: Tim Gibson, Doug Fulton, Dan Rohde and Alternate Jim Nickelson. Move: T. Rohde/Support: R. Copenhaver. Ayes- 5 /Nays-0.
3. Child Safety of America-Motion to pay $300 for the advertising materials for the Child Safety program. Move: T. Rohde/Support: J. Miller. Ayes-5/Ayes-0.
4. Sheriff’s Agreement-Supervisor Alway has a meeting on Wednesday, December 18, 2024 at 3:00 PM. with Administrator Fabian Knizacky and Sheriff Cole to go over the wording of the contract before the County approves it.
5. Cemetery Proposal from Trimedia-Changed the wording for payment to work with our board meeting schedule and payments. Motion to move forward on accepting the contract with Trimedia, with changes to allow 30 days for payment, instead of due by the 15th of the month. Move: R. Copenhaver/Support: J. Miller. Ayes-5/Nays-0.

NEW BUSINESS-

* + - 1. Township Property Use Ordinance- The second and final reading. Approval of this Ordinance No. 2024-1216, as presented with the amendment in section four (a). Move: R. Copenhaver/Support: N. VanDusen. Ayes-5/Nays-0. Ordinance No. 2024-1216 becomes effective thirty days after being posted in the local news paper.
      2. Harlan Drive and North Meyers Road.- PM Township wants to pave Meyers road from US-10 north to the airport ~~and the south side to first street. 1/27 TAR~~
      3. They would like Amber Township to pay half the cost of each of these projects.Amber Township would like to run water to the east side of North Meyers road. Supervisor Alway will discuss this with PM Township, as we would like it to be done before the road is paved. A parcel has been sold on Harlan Drive and the owner has inquired about sewer and water access. Drain Commissioner Dan Rohde commented that only about 300 feet of sewer access is available from the north east corner of US-10, by Shelby Bank. He is going to check with the engineers and look further into this to see how Amber Township can develop a sewer connection to develop this commmercial area.
      4. January Board Meeting-Supervisor Alway will be out of town. The Board agreed to keep the meeting and hold as scheduled on Monday, January 27, 2025. The township board shall elect by voice vote a member of the township board as moderator of the meeting that night.

ADDITIONAL PUBLIC COMMENT-None.

FINAL BOARD COMMENTS: None.

ADJOURN: 5:53 p.m.

Submitted by,

Theresa Rohde

Theresa Rohde, Amber Township Clerk (Drafted 12/162024, TBA 1/27/2025)